



As the In-house counsel , reporting to Moose Knuckles' General Counsel, you will support the day-to-day activities of the legal department including, reviewing contracts, corresponding with internal clients (colleagues), corresponding with external counsel and more.

**Some of What You'll Do:**

- Legal research
- Draft and review contracts
- Correspond with external counsel
- Active matter management, including prioritization of matters and follow-up on outstanding issues/tasks
- Other duties as assigned

**Some of What You'll Need:**

- Ability to prioritize tasks independently, while meeting multiple tight deadlines
- Member of Barreau du Quebec or 3 to 5 years.
- Experience in some of the following areas (ranked by importance): (i) general corporate/commercial law, (ii) intellectual property, (iii) labour/employment, (iv) imports/exports; (v) privacy.
- Functional verbal and written French, fully bilingual an asset
- Organized; detail-oriented; disciplined; focused; clear & concise communication